

FIRST SCHEDULE**FORM OF APPLICATION FOR AN ACCESS PERMIT**

Applicant applying, as individuals should fill Part I.

Applicants applying as corporates (organizations) should fill Part II.

All applicants must fill Part III.

All applicants must submit ten (10) hard copies and one (1) soft copy of this application to the Authority.

PART 1**FOR APPLICANTS WHO ARE INDIVIDUALS**

- (a) Name of applicant.....
- (b) Identification Card No./Passport No.
- (c) Postal Address
- (d) PIN No.
- (e) Permanent Residential Address
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- (f) Qualifications (*Curriculum Vitae* to be attached)

PART II**FOR APPLICANT WHO ARE CORPORATE (ORGANIZATIONS)**

- (a) Name of Organization
- (b) Permanent Address
- (c) Registered Address
- (d) Registration No. (Attach copy of certificate of registration)
- (e) Qualification of individuals in the project (*Curriculum Vitae* to be attached)
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- (f) Details (if any) of:
 - (i) Holding and subsidiary institutions; or
 - (ii) Individuals connected to the project
- (g) Name of the contact person in regard to this application and the position held
in the organization

PART III

FOR ALL APPLICANTS

1.0 Financial Details

Sources:

- (a) The total budget of the project
- (b) Details of any corporate or individuals sponsors of the project
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2.0 Technical Particulars

- (a) What are the details of your previous collection / research (if any) conducted in any of the East African country (Kenya, Uganda and / or Tanzania)?
- (b) With regard to genetic resources for which access is sought, the following must be provided:
 - (i) scientific names of taxa
 - (ii) specific sites in which access will be undertaken;
 - (iii) possible location
 - (iv) parts of the genetic resource to be collected (tissues, cells, seeds, leaves, microbes, etc);
 - (v) derivatives and / or products;
 - (vi) quantities to be collected;
 - (vii) any known uses of the genetic resources;
 - (viii) in case of genetic resources held *ex-situ*, details of the relevant depository institution(s).
- (c) With regard to the planned collecting mission, the following must be provided:-
 - (i) identification of the provider(s) of the genetic resources for which access is sought;
 - (ii) collection methods to be used;
 - (iii) if there are Kenyan nationals or institutions to be used, their particulars;

- (iv) expected date of commencement and completion of the activity;
- (v) information regarding immigration status in Kenya of foreign individuals that will visit Kenya.
- (d) Proposed use of genetic resources-
 - (i) form of use to which the genetic resources will be put;
 - (ii) expected research results;
 - (iii) geographical location in which each element of the programme will take place.
- (e) Details of any royalties, payments and/or other compensation that the applicant offers for access to genetic resources
- (f) Will the applicant require assistance to identify and access the genetic resources described in this application? If yes, give details of the assistance that will be required.
- (g) A copy of the Prior Informed Consent document signed by the lead agencies, local community or private owner of the genetic resources
- (h) A copy of research clearance document from the National Council of Science and Technology.
- (i) Any other information in the possession of the applicant which might be useful for the National Environment Management Authority to make an informed decision in granting an access permit.

3.0 Renewal Details

Is this an application for renewal of an access permit?

YES NO

Access Permit No Granted onDate.....

All applicants are forewarned that it is an offence to give false information to the National Environment Management Authority punishable under the Environmental Management and Co-ordination (Conservation of Biological Diversity and Resources, Access to Genetic Resources and Benefit Sharing) Regulations, 2006.

I undertake to provide progress and full reports as required under the Regulations.

I declare that to the best of my knowledge the information given in respect of this application is true.

For individual applicants:

Name of Applicant:

Signature:

Date:

For Companies / Institutions –

(Affix company seal)

In the presence of –

Name of Director

Signature of Director/Company Secretary:

Signature.....

Date.....